

# **ANNOUNCEMENT FV-209**

## **Purchase of DRY, EDIBLE BEANS, PEAS AND LENTILS**

**For Distribution to Eligible Outlets**



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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14th and Independence Avenue, SW, Washington, DC 20250-9410 or call 202 720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.

**PURCHASE OF DRY, EDIBLE BEANS, PEAS AND LENTILS FOR DISTRIBUTION  
TO CHILD NUTRITION, NEEDY FAMILY AND OTHER DOMESTIC FEEDING  
PROGRAMS**

**I. GENERAL**

**A. Invitations**

The United States Department of Agriculture (USDA) will periodically issue Invitations under this Announcement for offers to sell to USDA bean products as described in the attached Checklist and References to Applicable Bid and Contract Provisions (Exhibit A). In addition to product descriptions, this exhibit also provides applicable bid and contract provisions as described in this Announcement.

The Invitations will specify the product type, the offer date, the closing time for receipt of bids, the delivery or shipping period, the destinations for delivery (with any transportation restrictions), and any other provisions applicable to the proposed purchase which are in addition to or different from those set forth herein (see Exhibit B for an example of an Invitation).

Additional bid and contract provisions are included in both Appendix 1, and in the General Terms and Conditions for the Procurement of Agricultural Commodities or Services, Revision 2, dated November 1984, and Amendments 1, 2, 3, and 4, dated October 1990, November 1990, August 1989, and March 1990, respectively, hereinafter referred to collectively as USDA-1.

**B. Read and Understand All Contract Documents Carefully**

Offerors are cautioned to carefully read this Announcement, Appendix 1, USDA-1, the current Commodity Specifications for Dry, Edible Beans, Peas and Lentils, and Invitations. Failure to do so will be at the offeror's risk. These documents are incorporated into the contract (see Section IV of this Announcement). Offerors are cautioned that statements made by persons other than the Contracting Officer are not binding on the Government unless confirmed in writing by the Contracting Officer.

**C. Transportation**

Offer prices must be on a f.o.b. destination or f.a.s. vessel basis unless otherwise specified in the applicable Invitation. Offers will be invited on a purchase unit basis or multiples thereof, except when the Invitation indicates two destinations for a line item, which will require a split delivery (drop) from the same delivery vehicle. Certain destinations require delivery by truck only or rail only and will be so identified in the Invitation.

When notified of shipments, consignees may request upgrading of delivery services. For example, delivery within a consignee's premises or to a specific room within a building. Such delivery terms are beyond USDA contractual requirements. Any negotiations to upgrade services and any additional charges for special delivery terms are between the Contractor and consignee.

When making deliveries to more than one destination from the same railcar, the quantities required at each stop-off must be placed in separate compartments under seal. Each railcar compartment must be stacked in a manner that will preclude containers shifting while in transit.

If transportation is provided by common carrier, the Contractor must, in support of Contractor's invoice, furnish a copy of the signed commercial bill of lading (or other commercial receipt) evidencing delivery and receipt of the product covered by the Contractor's invoice to the destination specified in the contract. If transportation is provided by other than common carrier, the Contractor must, in support of the Contractor's invoice, attach a receipted copy of the appropriate delivery document showing delivery and receipt of the product covered by the Contractor's invoice at the destination specified in the contract.

**D. Responsibility of Offerors**

**1. Annual Certifications, Representations, and Warranties**

An offeror intending to submit bids must complete the Annual Certifications, Representations, and Warranties (Appendix 1) and return it to the Contracting Officer at the mailing address listed in Section II. A. of this Announcement prior to the submission of their initial bid. The Appendix 1 must be signed by an officer of the company listed on the Standard Form 129 (see paragraph 2, below). If there are any changes or revisions to the Appendix 1, offeror must promptly submit an updated Appendix 1 to the Contracting Officer, or attach corrections or revisions at the time of bid offering. Provided there are no changes to Appendix 1, it is valid for one year from the date signed. At the end of one year, a new Appendix 1 must be submitted.

**2. Standard Form 129—Solicitation Mailing List Application**

An offeror intending to submit bids must also complete a Solicitation Mailing List Application (SF-129) and return it to the Contracting Officer at the mailing address listed in Section II. A. of this Announcement prior to submission of their initial bid. If a SF-129 is currently on file, offeror must resubmit the form if the information contained on the previously submitted SF-129 is no longer accurate.

All items (except Item 18) of the SF-129 must be completed (see Exhibit H). Offeror must also include the following information for Items 4, 8, 10, 16B, 19, and 20:

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- Items 4 and 8: Identify Taxpayer Identification Number (TIN) for the offeror and TIN of any parent company. TIN means the number required by the Internal Revenue Service (IRS) in reporting income tax and other tax returns.
- All offerors are required to submit a TIN in order to comply with reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M and implementing regulations issued by the IRS. The resulting contract is subject to the reporting requirements described in FAR 4.903. The failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.
- Item 8: Identify all affiliates of the offeror (applicant listed in item 4) by providing the affiliate's full name, main offices address, and TIN. Offeror must include any parent companies. An "affiliate" is defined on the back of the form.
- Item 10: The products the offeror is interested in supplying, weekly volume of production, capacity, and percent of capacity available for USDA contracts.
- Item 16B: Identify the freezer or warehouse to be used and its storage capacity.
- Items 19 and 20: Must be an officer of the company, as identified in Item 9.

Note: Offeror must certify to the present accuracy of the current SF-129 and Appendix 1 on file with the Contracting Officer each time a bid is submitted.

### 3. Responsibility

A firm submitting an offer under this Announcement must meet the Federal standards for responsibility contained in Title 48 C.F.R. Subpart 9.1, USDA-1, this Announcement, and Invitations. Facilities to be used in fulfilling USDA contracts must be operating under the provisions of the Food and Drug Administration's Good Manufacturing Practices (21 C.F.R., Part 110).

### 4. Responsibility of Subcontractors/Suppliers

Contractor shall include the responsibility terms in D. 3. above in every subcontract for supplies or services used by the Contractor in fulfilling USDA contracts either directly or indirectly and obtain certification of responsibility as described in Appendix 1 to this Announcement from subcontractors and suppliers.

Contractors shall include the domestic product clause in I. F. in all subcontracts for beans products used in fulfilling any contracts under this Announcement. Contractors shall obtain certification from subcontractors or suppliers of bean products to be used in fulfilling contracts; this certification must be approved by the USDA Grain Inspection, Packers and Stockyards Administration, Federal Grain Inspection Service (FGIS) for compliance with domestic origin requirements prior to their performance on the contract. If the subcontractor(s) is operating under a segregation plan approved by FGIS, all shipping containers must be labeled as "domestic." See Paragraph I. F. of this Announcement.

Subcontractors or suppliers of bean products will be deemed nonresponsible if:

- (a) They process or otherwise handle non-domestic products and do not have a domestic product segregation plan approved by the FGIS;
- (b) They are not operating under all applicable provisions of the Food and Drug Administration or governing State Agency where the processing facility is located; or
- (c) They have been suspended or debarred under the provisions of 48 C.F.R. Subpart 9.4, or if they have been suspended or debarred as an affiliate of any party who has been suspended or debarred under the provisions of 48 C.F.R. Subpart 9.4.

#### **5. Past Performance**

The offeror must certify to timely performance on current contracts and subcontracts in Item 9 of the offer. A determination that late performance is beyond the control or negligence of the Contractor or the subcontractor must be made by the Contracting Officer prior to bid opening. An offeror may be deemed nonresponsible if the offeror or any of their affiliates or subcontractors are delivering late on other contracts or subcontracts with USDA and the late delivery is not due to causes beyond the Contractor's or the Contractor's subcontractor's control or negligence. This provision, as it pertains to small business, is a deviation from 48 C.F.R. Subpart 19.6.

Bidders are cautioned NOT to BID on quantities in excess of what they can reasonably expect to timely deliver in accordance with the contract. Deliveries must be made during the contracted delivery period and no extensions will be granted due to weekends or Federal holidays. Because this commodity is used in domestic food programs, on-time delivery is imperative. See Section IX. B. as to the importance of timely delivery and the difficulty inherent in quantifying actual damages for delay in delivery. Late deliveries cause serious and substantial damages to USDA and to other agencies that use the commodity. Contractors must inform the Contracting Officer, as soon as possible, of late deliveries and how soon delivery can be expected. This provision is a deviation from 48 C.F.R. § 9.103(b) and § 19.6.

A false certification may result in rejection of the offer, suspension and debarment by USDA, termination of the contract, liability for damages under the provisions of USDA-1, other administrative actions, or criminal prosecution.

**E. Buy American Certification**

All bean products must be of domestic origin as defined in I. F. below. This provision is a deviation from 48 C.F.R. part 25 and for the purposes of this Announcement supercedes Article 49 of USDA-1.

**F. Domestic Products**

All bean products to be used in fulfilling contracts awarded under this Announcement must be grown, processed, and packed in the United States, its territories or possessions, the Commonwealth of Puerto Rico, or the Trust Territories of the Pacific Islands (hereinafter referred to as the United States) in accordance with responsible commercial practices, during the packing season, and from the crop year(s) specified in the Invitation.

The product must meet the requirements specified in the applicable provisions of the Federal Food, Drug, and Cosmetic Act and Regulations promulgated thereon, the applicable commodity specification effective on the date of the Invitation and any additional requirements listed herein.

If any bean products originating from sources other than the United States are processed or otherwise handled, Contractor shall develop and maintain an identification and record system for these products to ensure that non-domestic products are segregated and not used to fulfill contracts awarded under this Announcement. Such segregation plans must be made available to the FGIS inspection and/or audit representative.

The Contractor must ensure that both the Contractor and subcontractor(s) maintain records including, but not limited to, invoices, production and inventory records evidencing product origin, load or warehouse storage receipts for raw product (i.e., bin tags), product blend (formulation) records, product coding explanations, finished product warehousing records, shipping or payment records, or other documentation or evidence that clearly establishes the product's domestic origin. Contractor agrees to make such records available for review by the Government in accordance with Article 76 of USDA-1.

Contractor agrees to include this domestic origin certification clause in all subcontracts for bean products used in fulfilling any contracts awarded under this Announcement. Contractor further agrees to obtain the documentation described above from each subcontractor. Contractors must ensure that documentation provided by any subcontractors demonstrates that the product is of domestic origin.

Self-certifications by Contractors and/or subcontractors will not be accepted. At the time of shipment, the FGIS representative will select and review at least one code for each contract to determine compliance with the Agency's domestic origin requirements. Subsequent AMS audits will examine as many codes as is necessary to verify compliance.

The attached form (Exhibit G) must be provided to the FGIS representative prior to performance. The burden of proof of compliance is on the Contractor. Failure to observe this requirement may lead to contract termination, suspension or debarment or other administrative actions, and penalties at Title 18, Section 1001 of the U.S. Code concerning falsification of information.

**G. Kosher Products**

Occasionally, purchase units will be identified on Invitations as "Kosher Only" and will be so identified in the Invitation. Offerors must not bid on these purchase units unless they are properly certified to produce Kosher products. If an offeror bids on purchase units identified as "Kosher Only," certified Kosher product shall be provided.

**H. Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity**

1. If the Government receives information that a Contractor or a person has engaged in conduct constituting a violation of subsection (a), (b), (c), or (d) of section 27 of the Office of Federal Procurement Policy Act (41 U.S.C. 423) (the Act), as amended by section 4304 of the National Defense Authorization Act for Fiscal Year 1996 (P.L. 104-106), the Government may:
  - (a) Cancel the solicitation, if the contract has not yet been awarded or issued; or
  - (b) Rescind the contract with respect to which:
    - (i) The Contractor or someone acting for the Contractor has been convicted for an offense where the conduct constitutes a violation of subsection 27(a) or (b) of the Act for the purpose of either (a) exchanging the information covered by such subsections for anything of value; or (b) obtaining or giving anyone a competitive advantage in the award of a Federal agency procurement contract; or
    - (ii) The head of the contracting activity has determined, based upon a preponderance of the evidence, that the Contractor or someone acting for the Contractor has engaged in conduct constituting an offense punishable under subsection 27(e)(1) of the Act.

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2. If the Government rescinds the contract under paragraph 1 of this clause, the Government is entitled to recover, in addition to any penalty prescribed by law, the amount expended under the contract.
3. The rights and remedies of the Government specified herein are not exclusive, and are in addition to any other rights and remedies provided by law, regulation, or under this Announcement.

## II. SUBMISSION OF OFFERS

### A. Where and when to Submit Offers

Offers must be submitted by mail, facsimile (FAX), hand delivery or electronically.

Offers submitted by FAX must be sent to the USDA-AMS-NTS Communications Center:

FAX: 202-720-7271 (24 Hours)

FAX receipt verification: 202-720-2104  
(7:30 a.m. to 4:00 p.m., Washington, DC time, Mon.-Fri.)

Offers submitted via mail, express mail, commercial package delivery service, or hand delivery, must be delivered to:

Contracting Officer  
Fruit and Vegetable Programs  
Agricultural Marketing Service  
U.S. Department of Agriculture  
Room 2546-South Building, Stop 0239  
1400 Independence Avenue, SW  
P.O. Box 96456  
Washington, D.C. 20090-6456

If the offer is sent by mail, express mail, commercial package delivery service, or hand delivery, place the following notation on lower left-hand corner of the envelope:

"Do not open until prescribed time per Announcement FV-209"

Offerors may contact the Contracting Officer to verify receipt of a mailed offer prior to the time set for receipt of offers at telephone (202) 720-4517.

Offers, modifications, or withdrawals of offers must be addressed as follows:

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Contracting Officer, Fruit and Vegetable Programs, Agricultural Marketing Service (AMS), U.S. Department of Agriculture, 1400 Independence Avenue, Room 2546-S, STOP 0239, Washington, D.C. 20090-6456.

Electronic submission of offers through Domestic Electronic Bid Entry System (DEBES) via an internet:

Browser requirements for DEBES electronic bidding are described in Exhibit C. To submit bids electronically through DEBES, an offeror must request a login ID in order to access the web site. See Exhibit D to request a logon ID. If offeror is concerned about electronic bid receipt, offeror may also FAX bid.

- (a) For bids submitted electronically, access the DEBES production web site at:

**<http://pcsd.usda.gov/debes>**

This translates into a connection of  
<https://pcsd.usda.gov:3077/mdbc1000.exe?>

Once connected to DEBES, follow the online procedures. Click on the "Help" button for detailed instructions on using the system or call 202-720-4517 for assistance.

See Exhibit E for sample of bid submitted to DEBES.

- (b) AMS will not be responsible for any failure attributed to the transmission of the bid data prior to being accepted and stored on our web server including, but not limited, to the following:
1. Any failure of the offeror's computer hardware or software.
  2. Availability of your Internet service provider.
  3. Delay in transmission due to the speed of your modem.
  4. Delay in transmission due to excessive volume of Internet traffic.

**In the event of problems submitting bids electronically, offers should be FAXED prior to bid closing.**

Offers, modifications, or withdrawals of offers under this Announcement must be received by the USDA mailroom, the Contracting Officer of the Fruit and Vegetable Programs, or the USDA-AMS-NTS Communications Center not later than the date and time specified in the Invitations. Whether an offer, modification, or withdrawal is received within the time limitation will be determined by the time stamp recorded by the USDA-AMS-NTS Communications Center (if by facsimile) or, in the case of letters and mailgrams, the time stamp recorded by the USDA mail room in Washington, DC. For

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hand delivered offers, modifications, or withdrawals, the time of receipt will be determined by the time recorded by the office of the Contracting Officer in Washington, D.C., and for the electronic bid submission, will be the time recorded in the DEBES.

### B. What to Submit

An offer must include each of the following numbered items in the order listed.

Notes: Bids that fail to comply with any of these instructions will be considered nonresponsive.

Exhibit F, attached, is an example of how offers may be submitted giving all essential details in the briefest possible manner.

1. Identify submission as a bid.

Example: Bid – ANNOUNCEMENT FV-209, Invitation No. \_\_\_\_\_.

2. Name, complete address of offeror, telephone number, and return FAX number.

Note: If more than one return FAX number is listed, the first one will be used for any acceptance wire.

3. A statement that the offer is made subject to Announcement FV-209; Appendix 1; the Commodity Specification for Dry, Edible Beans, Peas and Lentils dated \_\_\_\_; Invitation No. \_\_\_\_; and USDA-1, Revision No. 2, and Amendments 1 (October 1990), 2 (November 1990), 3 (August 1989), and 4 (March 1990).

Note: If documents are subsequently changed, offers must reference the new documents or amendments.

4.
  - (a) The maximum number of units (whole purchase units) of each commodity type (if applicable) offeror is willing to sell for each delivery period, or combination of delivery periods. The maximum number of units may be different for each delivery period, if desired.
  - (b) The maximum number of units (whole purchase units) of each commodity type (if applicable), or combination of commodity types, offeror is willing to sell for the entire Invitation.
  - (c) The minimum number of units (whole purchase units) of each commodity type offeror is willing to sell for the entire Invitation. The minimum permitted for each commodity type shall not exceed 3 purchase units unless specified differently in the Invitation.

Notes: If the maximum number of units offered for the delivery period(s) and/or the entire Invitation is not quoted, AMS may award up to the maximum demand for each item offered.

Vendors may specify a maximum number of units offered for each commodity type (if applicable) and plant, or combination of plants, if more than one plant will be used.

Maximum quantity offered may be greater than the demand shown on the Invitation.

5. The item number listed on the applicable Invitation, destination, and price per case delivered to specific destination. Indicate the shipping point, if more than one will be used.

Notes: Only one bid per line item number per offeror is acceptable. Quote only one delivered price per case for each destination or multiple destinations listed as one item number. If more than one price per item is quoted, the item number will be ruled nonresponsive.

A single, numerical price per case must be indicated next to each line item number on which you intend to bid. The same price may not be carried from one line item to another through the use of quotation marks, arrows, or any other method.

The offeror may submit offers for as many item numbers as desired. The maximum quantity to be awarded per offeror is determined by the constraints quoted in Item 4 of the bid.

Offer prices may be quoted up to four places to the right of the decimal point. If other than four places, any digit past the fourth will automatically be dropped.

The Invitation will indicate any restrictions in the mode of shipment on particular destinations by indicating "Truck Only" or "Rail Only."

The Invitation will indicate Kosher requirements at particular destinations by indicating "Kosher Only."

Offer must not state transportation restriction on bid. Restrictions are as shown on the Invitations.

USDA may adjust the quantities listed on the Invitation based on offerings, market conditions, and/or program requirements.

6. Name and location of each processing plant and shipping point (include complete street address and county). If the shipping point is the same as the processing plant, state "Same."
7. Name, complete mailing address, and telephone number of office or person to receive shipping and delivery instructions.
8. Offeror (DOES) (DOES NOT) certify that the SF-129 on file with the contracting officer is accurate and part of this offer.
9. Timely performance certification. Include answer (a), (b), or (c) as appropriate:
  - (a) The offeror and any of their subcontractors HAVE completed required performance of any contracts with USDA prior to this bid opening;  
or
  - (b) The offeror and any of their subcontractors HAVE NOT completed required performance of any contracts with USDA prior to this bid opening and (HAVE) (HAVE NOT) notified the Contracting Officer; or
  - (c) The offeror and any of their subcontractors DOES NOT have outstanding contracts with USDA.
10. Include answer (a) or (b) as appropriate:
  - (a) Offeror (DOES) (DOES NOT) certify that annual certifications, representations, and warranties dated (date Appendix 1 was signed by officer) which are incorporated herein by reference as Appendix 1, have been submitted to the Contracting Officer issuing this solicitation and that Appendix 1 is current, accurate, and complete as of the date of this offer and are a part of this offer;  
and:
  - (b) Offeror (HAS) (HAS NOT) submitted changes or additions to Appendix 1 with this offer.

Note: If Appendix 1 is subsequently amended, offeror must reference such amendment by date.
11. Signature and title of person submitting the bid on behalf of offeror. The person submitting the bid must be an officer or representative authorized to sign an offer as evidenced by the SF129 filed with the contracting officer. (See Article 6 of USDA-1 prior to signing any offer).

**III. ACCEPTANCE OF OFFERS**

USDA will award contracts to responsible bidders whose bids conform to the Announcement and the applicable Invitation and whose offers are most advantageous to the Government in terms of, but not limited to, price, quantity requirements, and transportation costs. Acceptance of offers will be made by FAX filed at Washington, D.C. not later than midnight, Washington, D.C. time, on the date specified in the Invitation. The actual time of award is the time stamped on the acceptance wire at time of receipt by the USDA-AMS-NTS Communications Center or agent thereof. The actual time of award described herein deviates from 48 C.F.R. § 14.408-1.

Failure to accept an offer will constitute rejection. Acceptance as specified above will result in a binding contract without further action by either party.

A notice of award will be issued in the form of a Food Purchase Report (FPR) posted at the Department's Office of Public Affairs, News Division, after 3 p.m., Washington, D.C. time, on the day of acceptance. After award, information is also available electronically at the following Internet address: <http://www.ams.usda.gov/cp>.

Information on awards will be available by telephone to bidders and interested parties promptly following the filing of contracts with the USDA-AMS-NTS Communications Center and the posting of the FPR. Inquiries may be made to USDA - AMS Fruit and Vegetable Programs Market News Office or the Contracting Officer.

**IV. PROVISIONS OF CONTRACT**

The contract consists of this Announcement including Appendix 1, the applicable Invitation, the applicable Commodity Specifications for Dry, Edible Beans, Peas and Lentils, the Contractor's offer including Standard Form 129 and Appendix 1, the acceptance by USDA, and USDA-1, except Articles 34, 49, 50 and all of Part E. Article 56 of USDA-1 is hereby amended by deleting the words "shipment from origin" from the third line of paragraph (a) and inserting in lieu thereof the word "delivery." Additionally, Articles 56, 65, and 67 of USDA-1 are hereby amended by deleting the words "ship", "shipping", "shipment(s)", and "shipped" and inserting as appropriate the words "delivery(ies)" or "delivered."

If the provisions of contract documents are not consistent, the following priority, in descending order, will prevail: Invitation, Announcement, Specification, Appendix 1 and USDA-1.

**V. CONTRACT COMPLIANCE**

The Contractor must assure compliance with all requirements of this Announcement and the applicable Commodity Specifications prior to submission of product to USDA for acceptance. Examination and certification by USDA is solely for the benefit of USDA and will not relieve

the Contractor of its obligation and responsibility to deliver a product which complies with all requirements of the Announcement and the applicable Commodity Specifications. USDA approval of any part of the production process, including but not limited to equipment, will not relieve the Contractor of the responsibility for performing in accordance with the contract. Actual damages not duplicative of liquidated damages may be assessed for performance not in accordance with the contract.

**VI. LOSS DUE TO DETERIORATION OR SPOILAGE**

The Contractor will be liable for losses due to deterioration or spoilage for the contracted commodities, which are discovered within nine (9) months of the date of delivery to USDA, in accordance with the provisions of Article 61 of USDA-1.

**VII. INSPECTION AND CHECKLOADING**

Inspection and checkloading as required by Articles 54 and 55 of USDA-1 must be performed by a representative of the USDA Grain Inspection, Packers and Stockyards Administration, Federal Grain Inspection Service (FGIS) (hereinafter referred to as "USDA Grader"). The Contractor will not ship the product before receipt of shipping instructions from the Farm Service Agency (FSA) Kansas City Commodity Office (KCCO) or before the product has been inspected by the USDA Grader and found to meet contract specifications. Notice by the USDA Grader that a designated lot scheduled for shipment does not meet requirements of the contract shall constitute rejection to the contractor of such lot.

Inspection and laboratory analysis are specification requirements. Allowing sufficient time to complete all required original analyses is the responsibility of the contractor. Offerors must give appropriate consideration to this factor and the following timelines when submitting offers and planning production schedules so that delays in shipments and resulting liquidated damages can be avoided.

**A. Scheduling Inspection Service**

The Contractor must give the USDA Grader at least 7 calendar days advance notice when scheduling inspection service. Prior to sampling, the Contractor must furnish the USDA Grader with a list of codes and the approximate number of cases per code.

**B. Case Stamping in Lieu of Checkloading**

Case stamping in lieu of checkloading is acceptable and may be performed at any time up to 14 calendar days prior to shipment of the product. No delivery shall be case stamped prior to the completion of the 14-day holding period. Contractors must be aware that if this option is exercised, and a USDA Grader does not perform checkloading, the Contractor assumes all risk for these shipments and deliveries.

**VIII. SHIPMENT AND DELIVERY--TRANSFER OF TITLE****A. Delivery/Shipping Requirements**

Shipment and delivery must be made in accordance with this Announcement, the applicable Invitation, Articles 56 and 64(b) of USDA-1, and the Notice-to-Deliver (Form KC-269) issued by KCCO. The Contractor must closely follow delivery notification instructions contained in the Notice-to-Deliver. Such notification of delivery is vital to proper execution of shipment, particularly in cases of minimal transit time.

The Contractor must notify State distributing agencies and consignees of delivery or shipment. For rail shipment, notification must be made on the day of shipment. For truck delivery or shipment, notification of the estimated arrival time should be made as far in advance of delivery as possible, but not less than 24 hours. In addition, for truck or piggyback shipment, the Contractor must request and keep scheduled appointments. Unloading appointments for truck or piggyback deliveries or shipment must be requested from the consignee contact party(ies) at least 24 hours in advance of delivery. A copy of the original USDA Agricultural Products Acceptance Certificate must accompany each delivery/shipment so that it will be easily available to the warehouseman or consignee (as applicable) upon arrival.

**B. Early Delivery or Shipment Requests**

Requests for permission to deliver or ship in advance of the "Not-Later-Than" (NLT) date given in the Notice-to-Deliver must be made to KCCO. Approval will be granted only if the consignee is willing to accept product early. The Contractor must arrange for a USDA Grader to perform necessary checkloading and final acceptance duties and provide KCCO the assurances required for the delivery arrangement.

**C. Change in Shipping Point**

Contractor may request and USDA may approve a change in the shipping point named in the contract. Any change would be made in accordance with Article 64, USDA-1. If a change is requested less than 3 weeks before the first day of shipping or delivery period, the Contractor assumes all responsibility for delays caused by such change including liquidated damages for delays in shipment.

**D. Transfer of Title**

Title and risk of loss will pass to USDA on the date of receipt of the product at the destination specified in the contract, as evidenced by suitable dated documentation such as the consignee's receipt, warehouse receipt, dock receipt, or other similar signed and dated document. If the Contractor has the product in storage and transfer of title is

requested, title will pass to USDA as evidenced by the consignee's receipt after final certification of the shipping unit by an AMS agent. The Contractor is responsible for any shortage or damages as evidenced by the consignee's receipt or other commercial receipt evidencing delivery of product.

**E. Tolerance**

Contractor will be allowed a tolerance on the final delivery of plus or minus 50 cases of product from each shipping point named in the contract.

**IX. LIQUIDATED DAMAGES**

**A. Compensation to Contractor for Late Mailing of Notice to Deliver**

Liquidated damages for delay in shipment or delivery due to the late mailing of Notice-to-Deliver will be payable in accordance with Article 65 of USDA-1 and will be at the rate of 15 cents per hundredweight (\$0.0015 per pound) net per calendar day.

**B. Compensation to USDA for Delays in Shipment**

Liquidated damages for failure to deliver the commodity during the delivery period caused by other than a late mailed Notice to Deliver will be payable in accordance with Article 67 of USDA-1, as amended by Section IV., at the rate of 15 cents per hundredweight (\$0.0015 per pound) net per calendar day. When deliveries are made by contract carrier or vendor's own vehicle, the date shown on the signed commercial bill of lading will be considered the date of delivery. Timely delivery is important to fulfill the nutritional and dietary needs of persons for whom the commodity is intended. It is difficult to quantify the value of nutritional and dietary needs but the parties involved agree that the above rate is a reasonable quantification of such value. In addition, liquidated damages include, but are not limited to, compensation for the impairment of USDA's credibility in administering programs which are dependent on timely delivery of commodities.

**X. INVOICES AND PAYMENT**

Invoicing and payment will be handled in accordance with Article 70 of USDA-1, except that a properly prepared invoice package must be mailed or delivered to the Kansas City Management Office at the address listed in Section XI. C. of this Announcement. A properly prepared invoice package will consist of:

- A. USDA Form KC-269 or commercial invoice form; and
- B. Original USDA Certificate of Loading (FV-419-1) issued at the time of checkloading; and

- C. A copy of the commercial Bill of Lading (BOL) or other commercial receipt evidencing delivery and receipt of the product to the destination specified in the contract. The BOL or commercial receipt must include the quantity received, the date received, and a signature.

Interest will be paid in accordance with the provisions of the Prompt Payment Act (31 U.S.C. § 3902) if payment is made beyond the thirtieth calendar day after the date of delivery. For payment purposes, the date of delivery will be the receipt date by the Kansas City FSA Management Office, of a properly prepared invoice package.

Recent legislation requires that all Government payments be made directly to a financial banking institution by electronic transfer. To receive payments electronically, Form SF-3881, ACH Vendor Payment Form may be obtained from the Kansas City FSA Management Office, Commodity Financial Operations Division, Inventory Control Branch; Telephone (816) 926-2550.

When payment by electronic transfer has been established, the Contractor must notify the Contracting Officer of the mailing address for the disbursement statement.

#### **XI. INQUIRIES**

- A. Inquiries pertaining to this Announcement and applicable documents should be directed to:

Contracting Officer  
USDA/AMS/Fruit and Vegetable Programs  
Commodity Procurement Branch STOP 0239  
P.O. Box 96456  
Washington, D.C. 20090-6456  
Telephone: (202) 720-4517

- B. Inquiries concerning shipping instruction should be directed to:

Director, Kansas City FSA Commodity Office  
U.S. Department of Agriculture  
P.O. Box 419205  
Kansas City, Missouri 64141-6205  
  
Telephone: (816) 926-6062

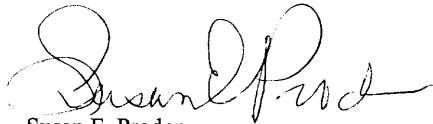
**ANNOUNCEMENT FV-209**

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C. Inquiries concerning payment should be directed to:

Kansas City Finance Office  
Financial Operation Division  
U.S. Department of Agriculture  
ATTN: FOD-PCB Mail STOP 8578  
P.O. Box 419205  
Kansas City, Missouri 64141-6205

Telephone: (816) 926-6205

A handwritten signature in black ink, appearing to read "Susan E. Proden", is positioned above the printed name and title.

Susan E. Proden  
Contracting Officer  
Fruit and Vegetable Programs  
Agricultural Marketing Service

Attachments

# ANNOUNCEMENT FV-209

December 2000

## XII. Exhibits

### Exhibit A

#### Checklist and References to Applicable Bid and Contract Provisions

Product/ Commodity & Style	U. S. Grade	Specifications Listed in Priority Order	Commercial Item Description	Packaging And Packing	Minimum Offer Unit Size/ Shipping Unit	Tolerance Section	Shipping/ Delivery Period Section	Competition (See Invitation for exceptions)
Dry, Edible Beans	No. 1 No. 2 for splits	Invitation Commodity Specification for Dry, Edible Beans, Peas and Lentils	None	12/2 lb bags 25 lb bags 100 lb bags	40,320 lbs - 1,680 cs 40,000 lbs - 1,600 cs 40,000 lbs - 400 cs	Plus or minus 50 cases per shipping point	14 day delivery period	Full & Open
Dry Split Peas (Green/Yellow)	No. 1		None	12/2 lb bags 25 lb bags 100 lb bags	40,320 lbs - 1,680 cs 40,000 lbs - 1,600 cs 40,000 lbs - 400 cs			
Lentils	No. 1	U.S. Standards for Beans, Whole Dry Peas, Split Peas and Lentils	None	12/2 lb bags 25 lb bags 100 lb bags	40,320 lbs - 1,680 cs 40,000 lbs - 1,600 cs 40,000 lbs - 400 cs			
		U.S. Standard 7 CFR, Part 42						
		Good Manufacturing Practices 21 CFR, Part 110						

**Exhibit B  
Sample Invitation**

FV-209

Fruit and Vegetable Programs

Date Issued: January 2, 2001

Dry Edible Beans, Announcement FV-209, Invitation 001.

The U.S. Department of Agriculture (USDA) invites offers to sell Dry, Edible Beans as indicated below and per the Announcement for distribution to child nutrition, needy family and other domestic feeding programs. Offers are due by 1:00 p.m., Central time, January 16, 2001. Acceptances will be announced by midnight, January 30, 2001. Deliveries are to be made from March 1 through May 15, 2001.

Offers are invited from the trade for Dry, Edible Beans, pack in 12/2 LB bags.

Bids may be submitted electronically via the Domestic Electronic Bid Entry System (DEBES) on the internet. Offerors are encouraged to submit bids electronically. Offeror may be assigned a Logon ID by USDA to access the site. The Internet address is: <http://pcsd.usda.gov/debes> which translates into a connection of <https://pcsd.usda.gov:3077/mdbc1000.exe>? Once connected, follow the online procedures. A "HELP" button provides detailed instructions for using the system or call 202-720-4517 for assistance. If offeror is concerned about electronic bid receipt, offeror may also FAX bid.

Bidders are cautioned to bid only quantities they can reasonably expect to produce and deliver in accordance with the contract. Split shipments are indicated by a single asterisk. Inquiries about Announcement FV-209, Appendix-1, the Commodity Specification for Dry, Edible Beans, Peas and Lentils, dated December 2000, or this Invitation should be directed to the Contracting Officer, USDA/AMS/ Fruit and Vegetable Programs, Commodity Procurement Branch STOP 0239, PO Box 96456, Washington, DC 20090-6456, telephone (202) 720-4517. An electronic version of this invitation can be obtained through the world wide web via the Commodity Procurement Home Page at <http://www.ams.usda.gov/cp>.

Purchases will be made on a delivered to destination basis, subject to Announcement FV-209, to the listed locations. Delivery by trucks or railcars is optional to the contractor, except for those destination(s) which specify delivery by truck only or rail only.

-more-

## ANNOUNCEMENT FV-209

December 2000

ANNOUNCEMENT: FV209  
 INVITATION : 001  
 COMM GROUP : 42 Legumes  
 COMM TYPE : 05 Beans, Blackeye, Dry  
 PACK SIZE : 12 12/2 LB PKG

ITEM NO	DESTINATION CITY	ST	TRANS RESTR	QUANTITY (CSE)	PRICE PER (CSE)
DELIVERY PERIOD 03/01/01 - 03/15/01					
001	COLUMBIA	SC	TRUCK ONLY	1,680	_____
002	BISMARCK	ND	TRUCK ONLY	1,680	_____
DELIVERY PERIOD 03/16/01 - 03/31/01					
003	GALLUP	NM	TRUCK ONLY	1,680	_____
DELIVERY PERIOD 04/01/01 - 04/15/01					
004	HELENA	MT	TRUCK ONLY	1,680	_____
DELIVERY PERIOD 04/16/01 - 04/30/01					
005	WASHINGTON	DC	TRUCK ONLY	1,680	_____
006	CARTHAGE	MO		1,680	_____
007	HELENA	MT	TRUCK ONLY	1,680	_____
DELIVERY PERIOD 05/01/01 - 05/15/01					
008	GALLUP	NM	TRUCK ONLY	1,680	_____
TOTAL QUANTITY FOR COMMODITY TYPE				13,440	
TOTAL QUANTITY FOR INVITATION				13,440	

\_\_\_\_\_  
 Susan E. Proden  
 Contracting Officer

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14th and Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.

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**Exhibit C**  
**Browser Requirements**  
**Domestic Electronic Bid Entry System (DEBES)**

Netscape 4.07 or above  
Internet Explorer 5.0 or above

The browser you choose must be capable of handling 128 bit encryption.

In IE this can be determined by going to **Help/About Internet Explorer** and the display will have 'Cipher Strength: 128-bit' somewhere on it. If it does not you will need to download a new version of the browser from Microsoft at <http://www.microsoft.com>.

In Netscape this can be determined by going to **Help/About Communicator** and the display will show the following somewhere on it.

This version supports U.S. security with  
**RSA Public Key Cryptography, MD2, MD5,**  
**RC2-CBC, RC4, DES-CBC,**  
**DES-EDE3-CBC.**

If it does not, you will need to download a new version of the browser from Netscape at <http://home.netscape.com/download/index.html?cp=djucc4>. Choose the 128 bit Strong Encryption\* version for your download.

The Practice Test site is <https://pcsd.usda.gov:3050/mdbc1000.exe>? The Production site is <http://pcsd.usda.gov/debes>. This will translate into a connection of <https://pcsd.usda.gov:3077/mdbc1000.exe>?

DEBES is best viewed on a desktop area of 800x600 pixels with small fonts. You will find settings for screen resolution under your PC's Control Panel, Display.

**Proxy Servers**

Most connection problems are the result of improper browser version, not using 128 bit encryption, and connecting through your corporate proxy server. The proxy server must be set up to allow HTTPS protocol through the appropriate port; Practice Test is port 3050 and production will be 3077.

**EXHIBIT D**

**VENDOR REQUEST FOR LOGON IDENTIFICATION (ID) AND PASSWORD  
DOMESTIC ELECTRONIC BID ENTRY SYSTEM (DEBES)**

**FRUIT AND VEGETABLE PROGRAMS**  
**VENDOR REQUEST FOR LOGON IDENTIFICATION (ID) AND PASSWORD**  
**DOMESTIC ELECTRONIC BID ENTRY SYSTEM (DEBES)**

LOGON ID REQUESTED FOR: PRACTICE (    )      PRODUCTION (    )      BOTH (    )					
<b>1. Company Information</b>					
Company Name			Agent Name (if applicable) - Separate ID's and letters of agency authorization are required for each company for which bids are submitted.		
Street Address			Street Address		
City	State	Zip Code	City	State	Zip Code
Person to receive Vendor ID and password			Person to receive Agent ID and password		
Method to receive Vendor ID and password: (Complete one)			Method to receive Agent ID and password: (Complete one)		
Telephone:			Telephone:		
Fax:			Fax:		
E-Mail			E-Mail		
Mail (Address)			Mail (Address)		
5-8 digit alpha/numeric personal code: (This code will be used to verify any vendor request to reset a password)			5-8 digit alpha/numeric personal code: (This code will be used to verify any agent request to reset a password)		

2. Name and Title of Person Requesting Vendor ID (    ) or Agent ID (    ):  
 (Must be authorized on SF-129 to sign bids)

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Telephone Number \_\_\_\_\_

**TO BE COMPLETED BY USDA:**

VENDOR/AGENT ID ("A" and 6 digits):	PASSWORD (must change at first logon):
USDA Marketing Specialist:	Date:

Revision No. 1 - Date: 8/22/2000

PLEASE FAX TO: Linda Hinkle, Commodity Procurement Branch, F&V Programs 202-720-2782

**EXHIBIT E  
SAMPLE OF BID SUBMITTED TO DEBES**

Submitted at: 7/24/2000 - 8:33:05 am Central Time

DEBES-FRUIT & VEG TEST CO.  
14TH & INDEPENDENCE AVE  
KANSAS CITY, KS 66101-0000

Sample of Electronically Submitted Offer

FV702 /003, CND VEGETABLES-DEBES TEST

Plant 02-DEBES-FRUIT AND VEGETABLE CO., 13000 PARIS BLVD, ROCHESTER, NY						
Shipping Point 01-DEBES-FRUIT AND VEGETABLE CO., 13000 PARIS BLVD, ROCHESTER, NY						
BEANS, GREEN, CANNED -						
Line Item	Pack Size	Destination	Delivery Period	Est. CSE	Price/CSE	Trans Mode
030	6#10 CAN	NORTH EAST, PA	02/01/2000 - 02/15/2000	912	9.8500	
031	6#10 CAN	MARTINSBURG, WV	02/01/2000 - 02/15/2000	912	9.9500	
037	6#10 CAN	LOWELL, MA	02/16/2000 - 02/29/2000	912	10.1800	Truck
038	6#10 CAN	ROCKVILLE, MD	02/16/2000 - 02/29/2000	912	10.0400	
039	6#10 CAN	MARTINSBURG, WV	02/16/2000 - 02/29/2000	912	9.9500	

High Bid Price: 10.1800 Line Item: 037

Low Bid Price: 9.8500 Line Item: 030

Sum of Bid Prices: 49.9700

Plant 04-DEBES-FRUIT AND VEG TEST CO., 300 22ND STREET, CHASKA, MN						
Shipping Point 01-DEBES-FRUIT AND VEGETABLE CO., 4825 WEST 3RD AVENUE, ARLINGTON, MN						
PEAS, CANNED -						
Line Item	Pack Size	Destination	Delivery Period	Est. CSE	Price/CSE	Trans Mode
063	6#10 CAN	KNOXVILLE, TN	02/01/2000 - 02/15/2000	2736	17.2500	
065	6#10 CAN	NASHVILLE, TN	02/01/2000 - 02/15/2000	4560	17.5000	
096	6#10 CAN	KNOXVILLE, TN	03/01/2000 - 03/15/2000	1824	17.2500	
098	6#10 CAN	WESTFIELD, WI	03/01/2000 - 03/15/2000	9120	15.7000	Truck

High Bid Price: 17.5000 Line Item: 065

Low Bid Price: 15.7000 Line Item: 098

Sum of Bid Prices: 67.7000

Constraints					
Const #	Min Qty	Max Qty	Plant Location	Shipping Period	Product
1		2	02-DEBES-FRUIT AND VEGETABLE CO.	Apply to EACH Shipping Period	BEANS, GREEN, CANNED, 6#10 CAN
2		4	04-DEBES-FRUIT AND VEG TEST CO.	Apply to EACH Shipping Period	PEAS, CANNED, 6#10 CAN
3		3	Total for ALL Plants	Total for ALL Shipping Periods	BEANS, GREEN, CANNED, 6#10 CAN
4		6	Total for ALL Plants	Total for ALL Shipping Periods	PEAS, CANNED, 6#10 CAN

Certifications	
For this bid your company is designated as: SMALL BUSINESS	
Question	Answer
01) Offeror certifies that the offer is made subject to Announcement FV702; the Commodity Specification for Canned Vegetables dated 5/1/1999; Invitation No. 3; and USDA-1, Rev. #2, Amend 1 (Oct 1990), Amend 2 (Nov. 1990), Amend 3 (Aug. 1989), and Amend 4 (March 1990)	Yes
02A) Offeror certifies that annual representations, certifications, and warranties (Appendix 1) are current, accurate and complete.	Yes
02B) Enter date that Appendix 1 was submitted to Contracting Officer	07/01/2000
02C) If Appendix 1 has been amended, enter all dates of amendments; if no amendments enter N/A.	N/A
03) All product required under any existing USDA contracts or subcontracts with a Not Later Than Date prior to this bid opening has been shipped/delivered?	Has
04) Enter Name, Title, and Telephone number of person submitting the offer on behalf of offeror. The person submitting the bid must be an officer or representative authorized to sign an offer as evidenced by the SF129 filed with the Contracting Officer. (See article 6 of USDA-1 prior to submitting offer).	John L. Smith, President 202-447-1111
05) Offeror certifies that SF129 is accurate and part of this offer	Yes
06) Please Note: Minimum constraints permitted on this invitation are as follows: Salsa - 6/10's (1-3 units). No minimum constraint is permitted for other products on this Invitation.	

High Bid Price: 17.5000 Plant: 04 Shipping Point: 01 Line Item: 065

Low Bid Price: 9.8500 Plant: 02 Shipping Point: 01 Line Item: 030

Sum of Bid Prices: 117.6700

**EXHIBIT F****Sample Format for Submitting Offers**

The following format, which contains all the necessary information for an offer, will assist you in submitting your offer at minimum cost and in a concise and orderly manner. When submitting offers, please list in numerical order the required information as shown in the example (see Section II. B.):

Example

1. BID: Announcement FV209; Invitation No. 001
2. Potomac Canning Co.  
1776 Mt. Vernon Avenue, NW  
Washington, DC 20250  
Telephone No. 202-455-3156 FAX No. 801-447-7693
3. Offer is made subject to Announcement FV-209; Appendix 1; the Commodity Specification for Dry, Edible Beans, Peas and Lentils dated December 2000; Invitation No. 001; and USDA-1, Revision No. 2, and Amendments 1 (October 1990), 2 (November 1990), 3 (August 1989), and 4 (March 1990).
4. (a) Plant 1 (b) 11 purchase units (c) 1 purchase unit  
5 purchase units  
(a) Plant 2 (b) none (c) 3 purchase units  
6 purchase units
5. 001 COLUMBIA SC \$1.00  
002 BISMARCK ND \$1.00  
003 GALLUP NM \$1.00  
004 HELENA MT \$1.00  
005 WASHINGTON DC \$1.00  
006 CARTHAGE MO \$1.00  
007 HELENA MT \$1.00  
008 GALLUP NM \$1.00
6. (a) Potomac Canning Co. (b) Shipping point 1: same  
1776 Mt. Vernon Avenue, NW (b) Shipping point 2: Cross Town Warehouse  
Washington, DC 20250 1120 Eastern Avenue, SW  
(Lincoln County) Washington, DC 20250  
(Lincoln County)
7. G. Washington  
Potomac Canning Co.  
1776 Mt. Vernon Avenue, NW  
Washington, DC 20250  
Telephone: 202-263-2353
8. Does

9. (Select a, b or c as appropriate)
- (a) have
  - (b) have not
  - have, have not
  - (c) does not
10. (Select a or b as appropriate)
- (a) does, dated \_\_\_\_\_
  - does not
  - (b) has
  - has not
11. \_\_\_\_\_
- G. Washington, President

**Exhibit G**  
**DOMESTIC ORIGIN CERTIFICATION**

This form must be completed by an authorized company official for each contract/delivery awarded and presented to a representative of the USDA, Agricultural Marketing Service (AMS), Grain Inspection, Packers and Stockyards Administration, Federal Grain Inspection Service (FGIS) (USDA grader) at the processing facility, and Contracting Officer or agent thereof upon request. Each contractor and/or processing facility under this contract must have a copy of this form on file. **This form alone does not constitute adequate documentation to demonstrate compliance with the Agency's domestic origin requirement.**

Announcement/Invitation Number: \_\_\_\_\_

Contract Number: \_\_\_\_\_

Product: \_\_\_\_\_

Date of Pack (Processed Products): \_\_\_\_\_

List of Codes (and case count per code - Processed Products):

Product Coding System - Attach a detailed explanation.

- 1) Does your company process or handle products similar to those provided under your contract that originate from sources other than the United States, its territories or possessions, Puerto Rico, or the Trust Territories of the Pacific Islands?

☐ Yes ☐ No If yes, attach a copy of your segregation plan explaining how imported product is stored and processed separate from domestic product.

- 2) Do any of your Subcontractor's/Supplier's process or handle products relevant to their contract that originate from sources other than the United States, its territories or possessions, Puerto Rico, or the Trust Territories of the Pacific Islands?

☐ Yes ☐ No If yes, attach a copy of each subcontractor's/supplier's segregation plan explaining how imported product is stored and processed separate from domestic product.

I certify that all products sold to the Department of Agriculture are of 100 percent domestic origin and that all above statements are true. I further certify that traceability documentation will be made available for review by USDA, Agricultural Marketing Service representatives upon request.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

**Exhibit H**  
**Solicitation Mailing List Application (SF-129)**

## SOLICITATION MAILING LIST APPLICATION

1. TYPE OF APPLICATION

☐ INITIAL☐ REVISION

2. DATE

OMB No.: 9000-0002

Expires: 10/31/97

NOTE: Please complete all items on this form. Insert N/A in items not applicable. See reverse for instruction.

Public reporting burden for this collection of information is estimated to average .58 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the FAI Secretariat (MVR), Federal Acquisition Policy Division, GSA, Washington, DC 20405.

3. SUBMIT TO	a. FEDERAL AGENCY'S NAME		4. APPLICANT	
	b. STREET ADDRESS		b. STREET ADDRESS	
	c. CITY	d. STATE	e. ZIP CODE	c. COUNTY
5. TYPE OF ORGANIZATION (Check one)		5. ADDRESS TO WHICH SOLICITATIONS ARE TO BE MAILED (If different than from 4)		
<input type="checkbox"/> INDIVIDUAL		<input type="checkbox"/> NON-PROFIT ORGANIZATION		
<input type="checkbox"/> PARTNERSHIP		<input type="checkbox"/> CORPORATION, INCORPORATED UNDER THE LAWS OF THE STATE OF:		
6. TYPE OF ORGANIZATION (Check one)		6. ADDRESS TO WHICH SOLICITATIONS ARE TO BE MAILED (If different than from 4)		
<input type="checkbox"/> INDIVIDUAL		<input type="checkbox"/> NON-PROFIT ORGANIZATION		
<input type="checkbox"/> PARTNERSHIP		<input type="checkbox"/> CORPORATION, INCORPORATED UNDER THE LAWS OF THE STATE OF:		
7. NAMES OF OFFICERS, OWNERS, OR PARTNERS				
a. PRESIDENT		b. VICE PRESIDENT		c. SECRETARY
d. TREASURER		e. OWNERS OR PARTNERS		
8. AFFILIATES OF APPLICANT				
NAME		LOCATION		NATURE OF AFFILIATION
9. PERSONS AUTHORIZED TO SIGN OFFERS AND CONTRACTS IN YOUR NAME (Indicate if agent)				
NAME		OFFICIAL CAPACITY		TELEPHONE NUMBER
				AREA CODE
				NUMBER
10. IDENTIFY EQUIPMENT, SUPPLIES, AND/OR SERVICES ON WHICH YOU DESIRE TO MAKE AN OFFER (See attached Federal Agency's supplemental listing and instruction, if any)				
11a. SIZE OF BUSINESS (See definitions on reverse)				
<input type="checkbox"/> SMALL BUSINESS (If checked, complete items 11b and 11c)				
<input type="checkbox"/> OTHER THAN SMALL BUSINESS				
11b. AVERAGE NUMBER OF EMPLOYEES (including affiliates) FOR FOUR PRECEDING CALENDAR QUARTERS				
11c. AVERAGE ANNUAL SALES OR RECEIPTS FOR PRECEDING THREE FISCAL YEARS				
\$				
12. TYPE OF OWNERSHIP (See definitions on reverse) (Not applicable for other than small businesses)				
<input type="checkbox"/> DISADVANTAGED BUSINESS				
<input type="checkbox"/> WOMAN-OWNED BUSINESS				
13. TYPE OF BUSINESS (See definitions on reverse)				
<input type="checkbox"/> MANUFACTURER OR PRODUCER				
<input type="checkbox"/> CONSTRUCTION CONCERN				
<input type="checkbox"/> SURPLUS DEALER				
<input type="checkbox"/> SERVICE ESTABLISHMENT				
<input type="checkbox"/> RESEARCH AND DEVELOPMENT				
14. DUNS NO. (If available)				
15. HOW LONG IN PRESENT BUSINESS?				
16. FLOOR SPACE (Square Feet/M <sup>2</sup> )				
a. MANUFACTURING		b. WAREHOUSE		c. DATE
				d. AMOUNT
				\$
17. NET WORTH				
\$				
18. SECURITY CLEARANCE (If applicable, check highest clearance authorized)				
FOR		TOP SECRET	SECRET	CONFIDENTIAL
a. KEY PERSONNEL				
b. PLANT ONLY				
		c. NAMES OF AGENCIES GRANTING SECURITY CLEARANCES		d. DATES GRANTED
19a. NAME OF PERSON AUTHORIZED TO SIGN (Type or print)		20. SIGNATURE		21. DATE SIGNED
19b. TITLE OF PERSON AUTHORIZED TO SIGN (Type or print)				

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STANDARD FORM 129 (REV. 12-96)  
Prescribed by GSA - FAR (48 CFR) 53.214(e)